



## Billings Job Service Employers' Committee

### Meeting Minutes

March 18, 2005

#### **Employers Attending – Office & Committees**

LynnDee Schmidt – Chair, Scholarship, By-Laws  
Jo Lamey – Vice Chair, Scholarship, By-Laws  
Patty Nordlund – MSEC Regional Rep.  
Marcy Buster- By-Laws  
Shelly Popp- Spring Seminar Chair, By-Laws  
Kathy Jo Opprud - Fall Forum Chair, By-Laws  
Lisa Reynolds  
Tami Yelvington -Jobs Jamboree  
Steve Wilson  
Vonda Butler  
Diane Harkins-Past Chair  
Tammy Friedrich- PR  
Dennis Moore

Yellowstone County  
Manpower  
Big Sky EDA  
DESI/Job Corps  
FutureSync International  
Hoiness LaBar Insurance  
Sage Technical Services  
Herberger's Department Stores  
Career Center  
NAPA Genuine Parts  
PPL Montana  
Coca-Cola  
Parents Let's Unite for Kids (PLUK)

#### **Job Service Staff Attending**

Tom Frisby - Manager  
Ginger Shepherd – Asst. Manager  
Dan Hutchinson - JSEC Coordinator  
Tom Martin– Job Seeker Services  
Larry Mummey- Business Services

#### **Excused:**

Diane Ruff – Treasurer  
Margene Bernhart  
Bonnie Burks  
Toby Schmidt  
Gen Garibay  
Tess Hatfield  
Heather Pederson  
Sara Fox - Scholarship  
Terry Naccarato  
Rebecca Rhoads  
Carolyn Wood- PR  
Jay Strever

Associated Employers of Montana  
MSU-Billings Career Services  
ConocoPhillips Refinery  
Past Scholarship Winner  
Past Scholarship Winner  
Scholarship Winner  
First Interstate Bank  
HRDC  
ConocoPhillips Refinery  
Deaconess Billings Clinic  
Bresnan Communications  
Billings Gazette

#### **Introductions:**

Introductions were made around the table.

### **Minutes from last meeting:**

Accepted as presented.

### **Treasurer's Report:**

Diane Ruff was absent and Dan said she planned to make a full report after Jobs Jamboree and more of the money due was received. Dan reported he made several deposits since last meeting.

### **Thank You:**

Larry Mummey for taking notes.

### **Managers Report:**

Tom reported on HB 589. Tom explained the fiscal notes that state that as written HB589 would close 23 Job Service offices around the state including Billings. Tom informed the JSEC that the Department is against this legislation. The two sides have attended a facilitated session to try to work out an agreement. If a written agreement can be signed, HB 589 may not go forward.

Tom also reported on the spousal recruitment program where businesses like the hospitals and Stillwater Mining have trouble recruiting the professionals they need because the spouse needs to find employment in the area to facilitate the move. Job Service has been working with these spouses to obtain employment.

A health care training grant was applied for through the Local Workforce Investment Board to train 12 CNA's in partnership with St. Vincent's Healthcare, MSUB-COT, Billings YWCA, & Billings Job Service Workforce Center. As part of the training, Billings Job Service Workforce Center will supply a 16 hour Soft Skills Training Curriculum.

### **Jobs Jamboree Planning Update:**

There are currently 105 booths reserved. Jobs Jamboree will take place March 29, 2005 from 11:30 – 4:30 at the Holiday Inn Grand Convention Center. There will be television promotion March 22 on the Q-2 6:30 morning show, March 23 on KULR-8 6:00 morning show and March 28 on the KULR-8 noon show. The Tab in the Billings Gazette was cancelled due to lack of advertising. There will be a page in the classified section instead.

### **Scholarship Committee:**

Billings JSEC will give out (2) \$1000 scholarships this year. The recipients are students who are seniors at the career center. The committee interviewed the 6 finalists and selected Tess Hatfield and Jared Gable. Michelle Dandrea and Nicolas Olivio were alternates. Scholarship Committee Members were: Kathy Jo, Sara, LynnDee, and Jo. All entrants have been notified.

### **Sophomore Class Presentations:**

Sophomore Class Presentations are completed at Central, Senior, and West High Schools. Laurel High School is scheduled for either April 19<sup>th</sup> or 21<sup>st</sup> depending on the our committee's wishes. Due to the Youth Job Fair at MSUB-COT on April 21<sup>st</sup>, April 19<sup>th</sup> was chosen. Dan will send the schedule out for members to choose time slots they would like.

### **Planning the April Seminar:**

Wendy Samson seminar on "Unleashing Accountability" will be April 26, 2005 at the Hampton Inn. Dan will mail brochures to the mailing list in early March. Several people have already signed up for the seminar.

**Bylaws Review:**

Bylaws Committee met at George Henry's on March 1, 2005 to review the bylaws and make recommendations for changes. Committee Members are: Kathy Jo, Lynn Dee, Jo, Marci, and Shelly. The Billings JSEC was asked to read and review the change suggestions and make any comments to a committee member before the April meeting. Billings JSEC will vote on the changes at the April Meeting.

**State MSEC Conference:**

MSEC Convention will be held May 23-25 in Glasgow. Billings Job Service is sending one member this year, and Patty Nordlund will be funded by MSEC since she is the regional representative. Billings JSEC will fund two additional members. So far Marcy, Kathy Jo, and Jo have expressed interest in attending. Anyone interested is encouraged to attend. This is a great brainstorming opportunity, with a focus on JSEC. (Since the meeting Kathy Jo has confirmed she will be able to attend, Marcy and Jo have both had to decline due to workloads).

**Youth Job Fair**

Marcy announced that the Youth Job Fair is set for April 21<sup>st</sup> from 1-6pm, with the location to be at the MSUB-COT. Employers can contact Marcy for more information at 259-2322.

**Big Sky EDA Presentation:**

Patty Nordlund presented on the services the Big Sky EDA and Big Sky EDC provide.

**Next Meeting:**

The April 15th Meeting will be held at Sage Technical. Sage Technical is located on Hesper Road Just east of 32nd St. W. The address is 3044 Hesper Rd. The easiest way to get to Hesper is to go south on 32<sup>nd</sup> St. W. from King Ave. W.